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# LANE COUNTY REPUBLICAN CENTRAL COMMITTEE BYLAWS

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SEPTEMBER 5, 2020  
LANE COUNTY REPUBLICAN PARTY

# LANE COUNTY REPUBLICAN CENTRAL COMMITTEE BYLAWS

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# LANE COUNTY REPUBLICAN CENTRAL COMMITTEE BYLAWS

## Article I. Name & Purpose

The name of this organization shall be the Lane County Republican Central Committee (hereinafter referred to as LCRCC). The trade name of the organization shall be the Lane County Republican Party (hereinafter referred to as LCRP).

The purpose of the LCRCC shall be to organize voters, develop candidates, and implement programs to elect Republicans, who promote the platform of the Oregon Republican Party, to Public Office; to ensure growth of the Republican Party through voter registration and volunteer force. [ORP Bylaws Article I]

## Article II. Authority

The Lane County Republican Central Committee is the highest party authority in the county party matters and may adopt bylaws, rules, or resolutions for any matter of county party government which are not in conflict with the Oregon Republican Party Bylaws.

These Bylaws shall become effective upon their adoption at a duly called meeting of the LCRCC and shall be used to govern the Lane County Republican Central Committee of the Lane County Republican Party until these Bylaws are amended or repealed.

## Article III. Lane County Republican Central Committee

### Section A. Precinct Committeepersons

1. The LCRCC shall consist of all duly elected, selected and/or appointed Precinct Committeepersons within the County.
2. The Oregon Republican Party has elected to participate in elections for precinct committee persons as provided in ORS 248.015 to 248.029, as amended. All references to those statutory provisions in these Bylaws are conditioned upon the party's intention to rely upon those statutes. If the party elects not to be bound by those statutes, all references to those statutes in these Bylaws shall be null and void. These Bylaws do not bind the LCRCC to comply with any other portion of ORS chapter 248, unless the Oregon Republican Party specifically agrees to be bound by any other portion of ORS chapter 248.

### Section B. Membership

All Republican Precinct Committeepersons within Lane County are comprised of 2 distinct classes of Membership.

1. CLASS 1 or "ELECTED PCP's" – Lane County Republican Precinct Committeepersons elected to represent their precincts during the even-numbered year primary with Lane County. The term of office of a Class 1 LCRCC PCP is from the 24<sup>th</sup> day after the date of the primary election until the 24<sup>th</sup> day after the date of the next following primary election. (ORS 248.015-6).

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2. CLASS 2 or “APPOINTED PCP’s” – Lane County Republican Precinct Committeepersons appointed by the LCRCC to fill vacancies within precincts left open for any reason after the even-numbered year primary election within Lane County. The term of office of a Class 2 LCRCC PCP is from the date of verified acceptance of the LCRCC PCP Appointment by the Lane County Election Clerk until the 24<sup>th</sup> day after the date of the next following primary election.

## Section C. District Organization

1. The precincts in Lane County shall be grouped into seven (7) separate districts that shall conform to the seven (7) State House legislative districts present within Lane County. The County Chair shall seek and fill each district with a District Chair.
2. District Chairs shall be appointed by and serve at the pleasure of the County Chair. Such District Chairs may be removed, without cause, by the County Chair.
3. In the case of a vacancy in the office of a District Chair occurring because of death, resignation or otherwise, an appointment by the County Chair shall be made to fill the vacant position.
4. In the event the County Chair does not find a District Chair, the PCP Organizational Chair shall be appointed as a Temporary District Chair for that district until the position can be filled by someone within that district.

## Article IV. Meetings

### Section A. Biennial Organizational Meetings

1. The Biennial Organization meeting of the LCRCC shall meet not earlier than the date of the General Election nor later than November 25, of even numbered years. The Chair of the retiring LCRCC shall call the Biennial Organization Meeting by proper notice at a time, date, and place designated by the retiring Chair.
2. Notice will be sent by first-class mail or electronic mail unless a member has indicated in writing another method of preferred notice, in which case notice will be sent according to the preferred method. First class US mail is always sufficient.
3. A written notice calling a Biennial Organizational meeting must be issued no later than ten (10) days prior to the date of the meeting. Notice of the Biennial Organization Meeting must be sent to all LCRCC members as defined herein. A copy of the notice must also be sent to the Oregon Republican Party State Central Committee no later than ten (10) days prior to the date of the meeting.
4. The purpose of the Biennial Organizational meeting is to conduct the following business:
  - a. Elect Officers for the LCRCC: Chair, Vice-Chair, Secretary, Treasurer
  - b. Elect 4 Delegates and 6 Alternate Delegates to the Oregon Republican Party State Central Committee.

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5. A person appointed to fill a vacancy in the office of Precinct Committeeperson may not vote in the Biennial Organization election for the new Lane County Republican Executive Committee but may vote in any election after the Biennial Organizational meeting.
6. Notice to the Oregon Republican Party State Central Committee:
  - a. Within five (5) business days of the LCRCC Biennial Organizational meeting the newly elected Chair of the LCRCC shall cause notice to be provided in writing of the names of each Delegate and Alternate Delegate to the Oregon Republican Party State Central Committee.
  - b. The LCRCC must also provide a current copy of all county Bylaws and Rules to the Oregon Republican Party State Central Committee no later than November 30 of each even numbered year.
7. Notice to the Lane County Election Clerk:

Within five (5) business days of election, the newly elected Chair of the LCRCC shall cause a notice to be provided to the Lane County Election Clerk's office designating the newly elected County Chair as the official authorized to communicate with and receive notices from the County Clerk on behalf of the LCRCC's affiliation with the County.
8. Notice to the Secretary of State:

Within three (3) business days of election, the newly elected Chair of the LCRCC shall cause all appropriate forms to be filed with the Secretary of State's office which will provide adequate notice to that office of the change in LCRCC Treasurer and other leadership, which will officially transfer responsibility for Contribution and Expense reporting to the new LCRCC officers.
9. Transfer of Property:

At the Biennial Organizational meeting of the newly elected Officers of the LCRCC, the Officers of the retiring LCRCC shall make available to the newly elected Officers of the LCRCC the property, inventory, records, and funds owned or controlled by the retiring LCRCC. This includes all user name and passwords to all Lane County Republican Party online presence.
10. Failure to Organize
  - a. Only in the event that the LCRCC fails to conduct a lawful Organizational meeting, the Chair of the Oregon Republican Party State Central Committee may appoint a temporary County Chair for the purpose of calling an Organizational meeting within sixty (60) days of the temporary County Chair's initial appointment by the Oregon Republican Party Chair.
  - b. Until LCRCC Officers and Delegates are duly elected at the organizational election, but in no event for a period which exceeds sixty (60) days, a temporary Chair may represent the LCRCC as a temporary Delegate to the Oregon Republican Party State Central Committee.

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- c. A Class 2 LCRCC member appointed to fill a vacancy in the office of Precinct Committeeperson may not vote in the election for Officers, Delegates, and Alternate Delegates held during the organizational meeting called by a temporary County Chair; only Class 1 LCRCC members elected may vote in the election for Officers, Delegates, and Alternate Delegates held during any organizational meeting [Art III Sec B-1].

## Section B. Regular Meetings

1. Regular meetings of the LCRCC shall be called at least three (3) times during each year. This does not include the Biennial Organizational Meeting to be held in November of even numbered years (Article IV Section A).
2. Notice of regular meetings shall be issued to the members of the LCRCC no later than ten (10) days prior to the date of the meeting, which includes the purpose of the meeting. Notice will be sent by first-class mail or electronic mail unless a member has indicated in writing another method of preferred notice, in which case notice will be sent according to the preferred method. First class US mail is always sufficient. Failure to provide timely notice as specified herein will invalidate the business of that meeting.
3. The Chair shall appoint a parliamentarian to serve at all LCRCC meetings and may appoint one as he/she deems necessary for other meetings.
4. All meeting notices shall bear the name of the Secretary or the person(s) calling the meeting. Failure to do so will invalidate the business of the meeting.

## Section C. Petitioned Meetings

The Secretary, when requested by petition signed by thirty-five (35) members or 15% (fifteen percent) of the members of the LCRCC, whichever is greater, shall call a petitioned meeting of the LCRCC. The cost of such petitioned meeting shall be borne by the members calling the meeting. The requesting petition will be specific as to the meeting's purpose and only that specified business shall be conducted at the petitioned meeting. The Secretary shall call the petitioned meeting within 30 days of receiving any qualifying petition.

## Section D. Special Election Meeting

A Special Election Meeting shall be one called by the LCR Executive Committee for the purpose of filling a vacancy as prescribed in these Bylaws and no other purpose. Written notice of a special election meeting shall be sent at least ten (10) days prior to the meeting.

## Section E. Quorum

A quorum of thirty-five (35) or more of the members of LCRCC shall be certified present before the conducting of any business.

## Section F. Resolutions

1. No Resolution shall be considered at any meeting of the LCRCC unless it has been submitted to the Chair not less than thirty (30) days prior to the date of the meeting. The



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foregoing shall not apply to resolutions introduced by a Resolutions Committee duly appointed by the Chair prior to a particular meeting.

2. A simple majority vote of all members present is necessary for the passage of any Resolution before the LCRCC.

## Section G. Business by Mail, Electronic Transmission, or Conference Call

Any business by the LCRCC may be conducted by mail, fax, electronic transmission, or conference call.

## Article V. Proxies and Quorums

### Section A. Proxies

Proxies may not be used at any time for any LCRCC meeting.

### Section B. Quorums

1. Central Committee Meeting: A quorum of thirty-five (35) or more of the members of LCRCC shall be certified present before the conducting of any business. [Article III Section B]
2. Executive Committee Meeting: A quorum of nine (9) or more of the voting members of the Executive Board shall be certified present before the conducting of any business. [Article XII Section A and F]
3. Biennial Organizational Meeting: A quorum of thirty-five (35) or more of Class 1 or “Elected PCP” members of LCRCC shall be certified present before the conducting of any business. [Article III Section B-1] [see also Article IV Section A-5]
4. Petitioned Meeting: A quorum of thirty-five (35) or 15% (fifteen percent) of the members of the LCRCC, whichever is greater, shall be certified present before the conducting of any business. [Article IV Section C]
5. Special Election Meeting: A quorum of thirty-five (35) or more of the members of LCRCC shall be certified present before the conducting of any business. [Article IV Section E]
6. Recall Petitioned Meeting: A quorum of 40% (forty percent) or more of the members of LCRCC shall be certified present before the conducting of any business. [Article XVII Section B-6]
7. Changes to the Bylaws Meeting: A quorum of thirty-five (35) or more of the members of LCRCC shall be certified present before the conducting of any business.

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## Article VI. Elections

At LCR Central Committee meetings other than the Biennial Organizational Meeting, all duly certified LCRCC members are entitled to voting privileges. At the Biennial Organizational Meeting only the Class 1 members of LCRCC may vote. [Article III Section B-1]

All matters, except election of multiple Delegates, or multiple Alternate Delegates, (both of which shall be elected by the top vote-getters for the offices available) shall be decided by a majority vote except revision of the Bylaws. [Article XXII]

### Section A. Secret Ballot

Elections pertaining to Officers, Delegates, and Alternate Delegates shall be by written, secret ballot or its equivalent unless the election is uncontested. This does not allow for pre-printed ballots to be used unless ballots are printed after all nominations from the floor are closed for each election. [ORP Bylaws Article VI Section A]

### Section B. Election Procedures for Delegates and Alternate Delegates

1. The election of both Delegates and Alternate Delegates at the Biennial Organizational Meeting shall be conducted on a single ballot, wherein election results shall be reported based on the number of votes cast for each candidate.
2. As a result of such single ballot, the top vote getter shall be designated Lane County Delegate number 1, the next shall be designated Lane County Delegate number 2, and so forth until there are selected in numerical order 4 Delegates and 6 Alternate Delegates (or any other number of Delegates and Alternate Delegates that meets the Lane County delegation representation established by the ORP for the State Central Committee) in accordance with these Bylaws and relevant ORP Bylaws; the entire slate of Delegates and Alternate Delegates shall be designated in numerical order throughout their Biennial Term of Office.
3. In case of tie votes, the assigned numerical designation of the affected Delegates or Alternate Delegates shall be decided by coin toss or other equitable method agreed upon by all persons involved.
4. In case of vacancy for the office of Delegate or Alternate Delegate throughout the Term of Office, each elected Delegate or Alternate Delegate whose number is lower than the vacating Delegate or Alternate Delegate shall automatically assume the higher numerical designation being vacated so that each affected Delegate or Alternate Delegate is elevated in numerical rank, and the replacement Alternate Delegate is that Alternate Delegate with the lowest numerical designation in the class of Alternate Delegates elected for the Term of Office. [see also Article XIII Section B-2]

### Section C. Nominating Committee

1. A nominating committee of at least 3 (three) members of the Executive Committee may be appointed by the Chair of the retiring Executive Committee to seek out one or more

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candidates for the elected positions of the LCRCC sixty (60) days prior to the County Biennial Organizational meeting.

2. Should vacancies occur among Officers between Biennial Organizational meetings, an Interim Nominating Committee may be appointed for the purpose of selecting a nominee, or nominees, to be elected to fill the vacancies.

## Article VII. Officers

### Section A. Officers

Four persons elected from the membership of the LCRCC, specifically including the Chair, Vice Chair, Secretary, and Treasurer, whose elections, powers, and duties are detailed in Articles VIII-XI.

### Section B. Qualifications for Office

Any person who has been a registered Republican for a total of one hundred eighty (180) days prior to the Biennial Organizational Meeting, who is registered to vote within Lane County, Oregon, and who is a member of the LCRCC shall be eligible to hold office within the LCRCC.

### Section C. Election

All officers shall be elected by a simple majority vote of those present and voting. In the event there is more than one (1) candidate for any officer or elected position, voting shall be by written ballot.

### Section D. Term of Office

1. Officers shall be elected to serve for the Biennial at each Organizational Meeting.
2. Persons elected to fill an officer position vacancy shall only complete the unexpired term remaining in the Biennial.

### Section E. Vacancies in Office

1. In case of a vacancy in the office of Chair, the Vice Chair shall automatically assume the position of Chair until an election can be held by LCRCC.
2. If any other of the four Offices prescribed in Section A of this Article is vacant, the Executive Committee shall elect a member of the Executive Committee as a temporary officer until a new officer is duly elected by the LCRCC. The temporary officer shall continue to have no more votes than the Executive Committee member had before the temporary officer appointment was made, and in no case more than one vote.

## Article VIII. Powers and Duties of the County Chair

The Chair is a member of the Oregon Republican Party State Central Committee and shall attend all meetings or arrange for an Alternate Delegate to attend. If no Alternate Delegate can attend,

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the Chair shall arrange for a Republican resident in the county with a proxy from an Alternate Delegate.

## Section A. General Charge

1. A newly elected LCRCC Chair shall file all notices in the time and manner called for in Article IV Section A 6-8.
2. As soon as practical after assuming office, the LCRCC Chair shall become familiar with all statues, Bylaws, or other fundamental governing documents that are applicable to party organization.
3. Subject to control of the LCRCC and the Executive Committee, the Chair shall have general charge of the affairs of the Republican Party in Lane County and at each LCRCC meeting.
4. The Chair shall preside at all meetings of the LCRCC and the Executive Committee.
5. The Chair shall supervise and direct all officers, area coordinators, committee chairs and employees (if any) of the LCRCC.
6. The Chair shall give a report of the activities and actions of the Executive Committee at the LCRCC meetings.
7. The Chair shall appoint the committees and the committee Chairs named in Section C of this Article.

## Section B. Call Meetings

The Chair shall call meetings as prescribed in these Bylaws and at such other times as it appears advisable.

## Section C. Appoint Standing Committees and Committee Chairs

1. Registration/Credentials Committee
2. Precinct Organization Committee
3. Candidates Assistance Committee
4. Finance/Budget Committee
5. Publicity Committee
6. Resolution Committee
7. Bylaws Committee
8. Education Committee
9. 3 Member Audit Committee

Other committee Chair(s) deemed necessary may also be appointed by the Chair and shall serve at the pleasure of the County Chair. Such appointed chairs may be removed without cause by the County Chair. The term of office of all committee Chairs shall automatically expire when a new County Chair assumes office.

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## **Section D. Audit Committee**

A three-member Auditing committee shall be appointed by the Chair. The duty of this committee shall be to conduct a complete biennial audit of the books. In case of a change of the Treasurer due to resignation, recall or death, the books will be audited when a new Treasurer is elected. The Auditing Committee shall certify that the records are complete and correct. And a report shall be submitted to the Executive Committee and the LCRCC.

## **Article IX. Powers and Duties of the Vice-Chair**

The Vice-Chair is a member of the Oregon Republican Party State Central Committee and shall attend all meetings or arrange for an Alternate Delegate to attend. If no Alternate Delegate can attend the Vice-Chair shall arrange for a Republican resident in the county with a proxy from an Alternate Delegate.

### **Section A. Powers Assigned by the Chair**

Vice-Chair shall have such powers and perform such duties as may be assigned from time to time by the Chair.

### **Section B. Assume Chair Duties if needed**

In the absence or incapacity of the Chair, the Vice-Chair shall assume all the powers and duties granted to the Chair in these Bylaws.

## **Article X. Powers and Duties of the Secretary**

### **Section A. Records Keeper**

1. The Secretary shall be responsible for keeping the minutes of all meetings of the LCRCC and the Executive Committee in books provided for this purpose. The official minutes notebooks shall be kept at Party Headquarters.
2. The Secretary shall inform the Lane County Elections Clerk of assignments and appointments of Republican Precinct Committeepersons in writing with a copy to be sent to the Oregon Republican Party office and the Oregon Republican Party Registration/Credentials Chair. The Secretary shall see that all elected LCRCC members have access to the Bylaws.

### **Section B. Roster**

1. The Secretary shall be responsible for keeping an accurate roster of all Executive Committee attendance and transferring this information into the minutes. (The Oregon Republican Party has established this precedence).
2. The Secretary shall be responsible for keeping an accurate roster of all LCRCC Members on file. This list will be used to credential committee members at LCRCC meetings. This list will also be used to keep mailing lists updated.

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3. The Secretary shall secure an official certified roster from the Lane County Election Clerk's office prior to every LCRCC organizational meeting when there is to be an election of officers wherein only the class of elected Precinct Committeepersons may vote.

## **Section C. Meeting Notices**

1. The Secretary shall give all notices prescribed by the LCRCC, Executive Committee, and County Chair and/or as prescribed by law and these Bylaws.
2. The Secretary shall be responsible for notifying all elected Republican officials and candidates in Lane County concerning all LCRCC meetings.

## **Section D. Notifications**

1. Within five (5) business days of the County Biennial Organizational meeting, the newly elected Secretary shall, with the direction of the Chair, transmit electronically the names of each County Officer and the names of each Delegate and Alternate Delegate along with their contact information to ORP State Central Committee.
2. The newly elected Secretary shall provide on behalf of the LCR Central Committee a current copy of all County Bylaws and Rules to the ORP State Central Committee no later than November 30 of each even-numbered year.
3. Within five (5) business days of the County Biennial Organizational meeting the newly elected Secretary shall, with the direction of the Chair, prepare and give notice to the Lane County Elections Office who is authorized to communicate with and receive notices from the County Clerk on behalf of the LCRCC. This notice must have the newly elected Chair's signature.
4. Within three (3) business days of the County Biennial Organizational meeting the newly elected Secretary shall, with the direction of the Chair, notify the Secretary of State's office of the change in party leadership.

## **Article XI. Powers and Duties of the Treasurer**

### **Section A. Fiscal Agent**

The Treasurer shall act as fiscal agent of the LCRCC for the receipt and disbursement of its funds.

### **Section B. Accounting**

1. The Treasurer shall maintain adequate records and submit required reports as prescribed by Oregon Revised Statutes.
2. The Treasurer shall pay all bills promptly as directed by the Chair. In case of doubt as to the propriety or the authority for paying a bill, the Treasurer may require a written order signed by the Chair.

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3. The Treasurer shall make a financial report at all Executive and LCRCC meetings. This may be an oral report unless specifically directed to be in writing.
4. The Treasurer shall act as a member of the Finance Committee.

## Section C. Compliance with All Laws

The Treasurer shall assure compliance with all local, state, and federal laws relating to the financial affairs of the Lane County Republican Party.

## Article XII. The Executive Committee

A committee charged with the conduct of the usual and ordinary affairs of the LCRCC per the Bylaws and consisting of two classes of members (voting & non-voting):

### Section A. Voting Members

The LCRCC Executive Committee shall consist of the following voting members:

1. The County Chair, who shall be the Chair of the Executive Committee
2. The County Vice-Chair
3. The Secretary, who shall act as secretary for the Executive Committee
4. The Treasurer
5. The (4) Delegates to the ORP State Central Committee (State Delegates)
6. The (6) Alternate Delegates to the ORP State Central Committee (State Alternate Delegates)
7. The Precinct Organizational Committee Chair
8. The Registration/Credentials Committee Chair
9. The Finance/Budget Committee Chair
10. Incumbent Elected Republican Officials who are registered to vote in Lane County, including (when pertinent) the Governor of Oregon, United States Senators, Members of Congress, Oregon State Senators, Oregon State Representatives, and other officials holding Republican partisan elected political office.

All voting Executive Committee members are expected to attend Executive Committee meetings and cannot be absent for more than three (3) consecutive times.

### Section B. Non-Voting Members

The LCRCC Executive Committee shall consist of the following non-voting members:

1. Any person who has served as County Chair within the last 2 years
2. Legal Counsel
3. Parliamentarian
4. Historian
5. Special Events Coordinator
6. Publicity Coordinator
7. Republican Groups Coordinator
8. Candidates Assistance Committee Chair
9. Resolutions Committee Chair
10. Education Committee Chair

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11. Bylaws Committee Chair
12. Audit Committee Chair
13. Additional Coordinators for other Republican Committees
14. And others as deemed necessary by the Chair

Non-Voting Executive Committee members shall be full participants at LCRCC Executive Committee meetings but do not contribute to the presence of a necessary quorum and have no right to vote on matters undertaken.

## Section C. Employees

Salaried employees of the LCR Central Committee shall have no vote on the Executive Committee unless they are elected to an official office.

## Section D. Powers and Duties of the Executive Committee

1. All voting Executive Committee members are expected to attend Executive Committee meetings and cannot be absent for more than three consecutive times.
2. The Executive Committee shall approve or disapprove all claims, demands, or charges against the Central Committee by the Treasurer.

## Section E. Executive Committee Meetings

The Chair, or a majority of the Executive Committee, shall call Executive Meetings as often as it is deemed necessary or convenient to conduct the usual and ordinary affairs of the LCRCC. Either the Secretary or the person(s) calling the meeting may give notice of a meeting. Notice of Executive meetings may be made by written, oral, or telephone means, providing at least forty-eight (48) hour notice is given. Ninety-six (96) hour notice is required if written notice is sent by U.S. mail.

## Section F. Quorum

A quorum shall consist of nine (9) voting members. All voting Executive Committee members are expected to attend Executive Committee meetings and cannot be absent for more than three consecutive times.

## Article XIII. ORP State Central Committee: Delegates and Alternate Delegates

### Section A. State Delegates

1. Each Oregon Republican Party County Central Committee shall have at least two Delegates to the State Central Committee and other Delegates equal to the number of voters affiliated with the Party and registered for the primary election divided by 15,000. If the remaining number exceeds 7,500, one additional delegate shall be elected.
2. State Delegates are Delegates from LCRCC to a particular Oregon Republican Party State Committee meeting, the class of which comprises of 6 persons. The class is comprised of the LCRCC Chair, the LCRCC Vice Chair, the class of persons elected as LCRCC



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Delegates, or Alternate Delegates attending in place of any State Delegate unavailable for that meeting.

3. A Delegate is a LCRCC member elected to attend the Oregon Republican Party State Central Committee to represent LCRCC other than the County Chair or County Vice Chair. Delegates comprise a class of 4 persons.
4. An Alternate Delegate is a LCRCC member elected to attend the Oregon Republican Party State Central Committee to represent LCRCC in place of a Delegate, Chair, or Vice Chair who cannot attend. Alternate Delegates comprise a class of 6 persons and designated in numerical order of eligibility to attend the Oregon Republican Party State Central Committee meeting in place of any unavailable State Delegate. [Explanation: this definition confirms that Alternates serve in place of any unavailable Delegate as well as LCRCC Chair or LCRCC Vice Chair.]

## Section B. Powers and Duties of the State Delegates

1. The Chair and Vice Chair shall be delegates and the other Delegates shall be elected at the Biennial Organizational meeting.
2. In case of resignation of one or more Delegates, the next highest ranked Delegate or Alternate Delegate shall assume the vacant Delegate office and all other Delegates and Alternate Delegates shall increase in rank and a new Alternate Delegate of the lowest rank shall be elected by the LCRCC at its earliest convenience. The term of office for any newly elected Alternate Delegate shall be for the remaining term of the office vacated (until the next Biennial Organizational Meeting). Should multiple Alternate Delegate positions be filled in the same election, the highest rank among those shall go to the candidate receiving the most votes.
3. Delegates shall be members of the State Central Committee. If a delegate is unable to attend a State Central Committee meeting, he/she must notify the Chair so the Alternate may attend.
4. Attendance at the State Central Committee by Alternate Delegates shall be made by the highest numbered Alternate Delegate available, and only in case of the declination of that Alternate Delegate shall a lower numbered Alternate Delegate be eligible to attend. Should there be vacancies in the delegation to the State Central Committee and not enough Alternate Delegates available to attend, then the Secretary and Treasurer, in that order, shall be considered Alternate Delegates.
5. A signed proxy may be written or transmitted electronically by the Delegate or Alternate unable to attend. Written or electronically transmitted proxies of absent Delegates or Alternate Delegates may be used in balloting on business before the State Central Committee. A proxy holder must be a registered Republican in the County of the Delegate represented by the proxy. The proxy form shall include the name and address of the holder, the name and office of the person represented and such other information as the office

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holder desires. An Alternate Delegate has precedence over a proxy delegate. No Delegate or holder of proxy shall have more than one vote.

## **Article XIV. State Party Platform Convention: Bonus Delegates & Alternate Bonus Delegates**

The State Party Platform Convention shall be called between August and October of odd numbered years at a time and place designated by the Chair of the ORP State Central Committee.

### **Section A. Purpose**

The sole purpose of a State Party Platform Convention is to assist in developing a state party platform.

### **Section B. Delegates to the State Party Platform Convention**

1. State Convention Delegates consist of the County Chair, Vice Chair and Delegates, plus additional State Delegates known as Bonus Delegates, to be elected by the LCRCC in accordance with Oregon Republican Party State Central Committee Bylaws.
2. The Chair shall convene the LCRCC at his or her discretion for the purpose of electing a slate of Bonus Delegates and Alternate Bonus Delegates to the Oregon Republican Party State Convention.
3. In the selection of Bonus Delegates and Alternate Bonus Delegates to the Oregon Republican Party State Convention both elected and appointed members of LCRCC shall vote.
4. The election of convention Bonus Delegates and Alternate Bonus Delegates will not preclude carrying out further items of business by the LCRCC during the meeting called for this purpose.

## **Article XV. Budget**

### **Section A. Authority**

1. It is required that four (4) signatures of the Officers (Chair, Vice-Chair, Secretary, and Treasurer) be on any authorized bank accounts.
2. Both the Chair and the Treasurer must sign each check.
3. In the event of either the Chair's absence or the Treasurer's absence, or their incapacity, the Vice Chair shall countersign checks for the Chair and the Secretary shall countersign checks for the Treasurer in order to transact LCRCC business.

### **Section B. Submit Budget**

Within ninety (90) days following the Biennial Organizational meeting, the Finance/Budget Committee shall prepare an annual budget and present it to a meeting of the LCRCC. Upon

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adoption of the budget by the LCRCC, the Officers may approve expenditures authorized therein. The LCRCC must approve any expenditure in excess of the approved budget.

## **Section C. Expense Limitations**

At no time will the Executive Committee approve, or the county Chair authorize, expenditures more than funds available in the LCRCC checking account. It is strictly prohibited to purchase anything on a time payment plan. It is strictly prohibited to order anything without having enough funds in the checking account at the time the order is given.

EXPLANATION. The above (Section C) is to make it understood that deficit spending is strictly prohibited and that the responsible party or parties will be held accountable.

## **Section D. Budget Amendment**

The Executive Committee may amend any budget previously adopted by the LCRCC but the Executive Committee amendments resulting in an increase in the total budget shall become effective only when approved by the LCRCC at either a regular or special LCRCC meeting.

## **Article XVI. Vacancies and Nomination for Offices within Lane County**

1. Except for vacancies affecting Legislative offices, vacancies and nomination for office to be voted on within a single county shall be filled by a nominating meeting of the LCRCC Members upon call of the County Chair.
2. In the case that a vacancy and nomination for office to be voted on includes more than one county, it shall be filled by a nominating meeting of the affected County Precinct Committee Persons upon call of the State Republican Party Chair. The person receiving the majority of the votes shall be the Nominee whose name shall be promptly certified to the Secretary of State or County Clerk as the case may be.

## **Article XVII. Removal of Party Officials from Office**

### **Section A. Scope**

This article governs the removal from office of the County Officers, Delegates, and Alternate Delegates.

### **Section B. Constraints & Procedures**

1. An Officer, Delegate, or Alternate Delegate may be removed from office for cause.
2. A petition shall state the reason for removal and must be signed by 40% (forty percent) of the LCRCC Members.
3. The removal petition must be filed with the LCRCC Secretary thirty (30) days before the date of the meeting.

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4. Notice of said meeting must be sent in writing by electronic transmission or by the U.S. Mail to all LCRCC Members and the Officer, Delegate, or Alternate Delegate to be removed no later than fourteen (14) days prior to the meeting.
5. A person shall be removed from office by a simple majority vote of those LCRCC Members authorized to vote and present at a duly constituted LCRCC meeting in which a quorum is present.
6. A quorum for removal of an Officer, Delegate, or Alternate Delegate is 40% (forty percent) of the Members of LCRCC.

### Section C. Disqualification as a Party Officer

1. An Executive Committee member disqualifies himself or herself from further service on the Executive Committee whenever he or she endorses publicly, contributes financially to, or actively manages a campaign for a candidate who:
  - a. Opposes the election of a candidate nominated by the Republican Party or against the rules of the Republican National Committee related to the nomination of the President and Vice President; or
  - b. Seeks the nomination of any other party or election as an independent candidate when one or more candidates are actively seeking the Republican nomination.
2. For the activity in Article XVII Section C-1 to be disqualifying, it must be evidenced by one or more of the following:
  - a. A copy of the organizational papers filed with the Lane County Elections Board, the State Elections and Public Records Division or the Federal Elections Commission.
  - b. Organizational or Campaign materials distributed by the supporters of a candidate described in Article XVII Section C-1.
  - c. A copy of any contributions report of any committee organized exclusively for the support of a candidate described in Article XVII Section C-1 on file with the Lane County Elections Board, the State Elections Board and State Records Division or the Federal Elections Commission.
3. An Executive Committee member automatically disqualifies him/herself from further service on the Executive Committee whenever he/she is absent for more than three (3) consecutive times from the Executive Committee meetings during the biennial term of office, without an advanced Chair approved excuse. This provision further disqualifies the offending member from serving on the Executive Committee for the remaining biennial term of office.

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## Article XVIII. Endorsement of Candidates and Measures

### Section A. Endorsement of Candidates Limitations

After due consideration, the LCRCC, the Executive Committee, or a Candidate's Assistance Committee may recruit qualified candidates for legislative and county races in the Primary Election after duly consulting with the LCRCC Members in the precincts affected.

### Section B. Endorsement of Measures Limitations

[see ORP Bylaws Article XXV B below]

*Neither the ORP State Central Committee nor the Executive Committee, nor any officer or agent thereof, may represent that the ORP, or the respective committee, endorses or recommends the passage or defeat of any bill before the Legislature or Congress, or any bill or measure referred to or initiated by the people (endorsement), except when endorsement of the particular bill or measure is approved by at least one of the following methods: 1) a vote of at least 2/3 of those present and voting at an ORP State Committee meeting which has a quorum; 2) a vote of at least 2/3 of those present and voting at a duly called Executive Committee meeting which has a quorum; or 3) a unanimous vote of the six state wide officers including the four elected ORP State Central Committee officers and the two RNC Committeepersons. (Amended 5/21/11)*

## Article XIX. Parliamentary Authority

The rules contained in the most recent edition of "Robert Rules of Order Newly Revised" shall govern the LCR Central Committee in all cases in which they are applicable and in which they are not inconsistent with these Bylaws, ORP Bylaws or with special rules of procedure that may be adopted for the LCR Central Committee by the LCR Central Committee from time to time or for the Executive Committee from time to time.

## Article XX: Recordings

1. Members of the Executive Committee explicitly withhold their permission to publicly post on the internet or any other type of public display, any Executive Committee meeting recordings in any format without prior written consent by every member appearing therein, with or without a quorum.
2. Members of the Central Committee explicitly withhold their permission to publicly post on the internet or any other type of public display, any Central Committee meeting recordings in any format without prior written consent by every member appearing therein, with or without a quorum.
3. Any member found posting meeting recordings in violation of this provision will be censured and automatically disqualified from further service of any kind within the LCRCC, or on any committees, for the remainder of the biennial term of office.

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## **Article XXI. Standing Rules**

Standing Rules may be supplemental to these Bylaws in all cases in which they are applicable and in which they are not inconsistent with these Bylaws.

### **Section A. Amendments**

These standing rules and policy statements may be changed from time to time upon a simple majority vote of the LCR Central Committee.

### **Section B. Rules Committee**

It shall be the responsibility of the Rules Committee to make and review proposed rules for the adoption by the Central Committee.

## **Article XXII. County Bylaw Changes**

1. LCR Central Committee shall not adopt bylaws, rules, etc. which conflict with the filed organizational documents of the Oregon Republican Party or applicable Oregon Law.
2. Notice of intent to change the Bylaws must be sent by first-class mail or electronic mail unless a member has indicated in writing another method of preferred notice, in which case notice will be sent according to the preferred method (First class US mail is always sufficient) to all LCRCC Members no later than thirty (30) calendar days prior to the meeting at which such changes will be voted upon. The notice will have a website link where the proposed Bylaws may be read or LCRCC Members may call the office and request a hard copy.
3. A two-thirds majority vote of those LCRCC voting members present shall be required to make changes to the Bylaws after their adoption.
4. The LCRCC shall submit copies of the current Bylaws for the LCRP to the Oregon Republican Party State Central Committee no later than November 30 of each even numbered year.

## **Article XXIII. Amendments and Suspension**

These Bylaws may be amended, altered, or repealed by a two-thirds (2/3) majority vote of those present and voting at the LCR Central Committee Meeting. At any other duly convened meeting of the LCR Central Committee, these Bylaws may be amended by a two-thirds (2/3) majority vote of those present and voting, provided that notice of the proposed amendment has been mailed with the official notice of the meeting. [see Article XXII (2)]

*Proposed and Accepted by the Lane County Republican Central Committee on September 5, 2020.*